STATE OF CALIFORNIA
Budget Change Proposal - Cover Sheet
DF-46 (REV 03/25)

Fiscal Year	Business Unit Number	Department
2026-27	5180	California Department of Social Services

Hyperion Budget Request Name	Relevant Program or Subprogram
5180-086-BCP-2026-GB	4275 – Children and Adult Services and Licensing

Budget Request Title
Child Care Centers in Multifamily Housing (AB 752)

Budget Request Summary
The California Department of Social Services (CDSS) requests $750,000 General Fund in fiscal year 2026-27 and $733,000 in 2027-28 for the equivalent of 4.0 positions for two years, to process initial applications of centers and relocating centers to co-located multifamily unit housing and handle the increase in complaints and calls due to the implementation of Assembly Bill (AB) 752 (Chapter 164, Statutes of 2025).

Requires Legislation (submit required legislation with the BCP)	Code Section(s) to be Added/Amended/Repealed
☐ Trailer Bill Language ☐ Budget Bill Language ☒ N/A	N/A

Does this BCP contain information technology (IT) components? ☐ Yes ☒ No *If yes, departmental Chief Information Officer must sign.*	Department CIO	Date
	N/A	N/A

For IT requests, specify the project number, the most recent project approval document (FSR, SPR, S1BA, S2AA, S3SD, S4PRA), the approval date, and the total project cost.

Project No. N/A **Approval Date:** N/A

Project Approval Document: N/A **Total Project Cost:** N/A

If proposal affects another department, does other department concur with proposal? ☐ Yes ☒ No
Attach comments of affected department, signed and dated by the department director or designee.

Prepared By	Date	Reviewed By	Date
Andrea S. Pittman	1/9/2026	Christina Rico	1/9/2026
Department Director	**Date**	**Agency Secretary**	**Date**
Jennifer Troia	1/9/2026	K Jones for Kim Johnson	1/9/2026

Department of Finance Use Only

Additional Review: ☐ Capital Outlay ☐ ITCU ☐ FSCU ☐ OSAE ☐ Dept. of Technology

Principal Program Budget Analyst	Date submitted to the Legislature
Tamar Weber	1/9/2026

A. Problem Statement

AB 752 allows child care centers that are co-located within multifamily housing to be considered a residential use of property for local jurisdictions and ordinances and exempts child care centers that are co-located in multifamily housing from provisions within the California Environmental Quality Act (CEQA). These facilities will not be required to pay jurisdictional charges, taxes, fees for a business license, equivalent instruments, or permits for the privilege of operating a child care; however, adherence to local environmental requirements would still be required as long as they apply to similar residential use of property in multifamily housing.

There is an increasing need in the state for affordable child care services and not enough availability in existing and potentially licensed child care facilities to meet that need. There have also been barriers such as environmental protection requirements, jurisdictional charges and ordinances, and commercial costs that were prohibitive in establishing new child care facilities. There is a shortage of affordable child care, and many communities where child care is severely limited or unavailable. According to the author of AB 752, child care providers and multifamily housing developers cite restrictive, burdensome, and expensive zoning requirements as critical barriers to establishing new child care facilities. Additionally, some local jurisdictions have permit requirements including extra documentation or studies, higher fees, or infrastructure improvements that increase costs and create additional barriers to establishing child care facilities.

After the implementation of AB 752, the California Department of Social Services (CDSS) Child Care Licensing Program (CCLP) is expecting an increase in applications for child care centers seeking to establish or relocate to co-located multifamily housing.

Background/Existing Law:

Health and Safety Code Section 1596.76 defines daycare centers (child care centers) as a child day care facility other than a family day care home, and includes infant centers, preschools, extended day care facilities, school-age child care centers, and includes child care centers licensed under a single license caring for various age components. Child care centers are usually situated in commercial settings, whereas family daycare homes are situated in residential settings.

Health and Safety Code Section 1596.78(d), includes in the definition for family daycare homes, a small family daycare home or large family daycare home includes a detached single-family dwelling, a townhouse, a dwelling unit within a dwelling, or a dwelling unit within a covered multifamily dwelling in which local jurisdictions and ordinances allow for residential uses. A family child care home must be located where the provider resides and includes a dwelling or a dwelling unit that is rented, leased, or owned.

The Legislature passed SB 234 which allows family child care homes to be subject to the same requirements as other residences. AB 752 similarly reduces historical barriers and includes exemptions for child care centers located in multifamily housing. Based on similar expansions under SB 234, it is anticipated that there will be a 5–15% increase in child care center applications over the next 2–3 years. That translates to anywhere between 400–1,200 new center applications statewide, depending on outreach, funding, and local support.

Community Care Licensing - Child Care Program Resource History
(Dollars in thousands)

Program Budget	**PY - 3**	**PY - 2**	**PY-1**	**PY**	**CY**
Authorized Positions	559.9	558.0	559.0	567.0	571.0
Filled Positions	490.0	482.0	481.6	532.0	536.0
Vacancies	69.9	76.0	77.4	35.0	35.0

Workload History *(only include workload measures relevant to the request for resources.)*

Workload Measure	**PY – 3, FY 21-22**	**PY – 2, FY 22-23**	**PY-1, FY 23-24**	**PY, FY 24-25**	**CY FY 25-26**
New Center Applications Received	860	842	856	870	N/A

B. Justification *(Summarize how the requested resources will address the problem outlined in the Problem Statement Section. Provide justification for any requested contracting resources.)*

AB 752 adds Section 1597.22 to the Health and Safety Code (HSC), removing historical barriers for child care centers co-located in multifamily housing, which is expected to greatly reduce costs. This bill does not relieve a child care center from complying with all requirements under the California Building Standards Code, the California Fire Code, and other state laws, including Licensing requirements. It is projected that there will be an increase in the number of applications for child care centers wanting to establish child care centers at these co-located sites, and multifamily housing unit developers wanting to develop these types of co-located child care centers to take advantage of the savings and less restrictive building ordinances and environmental restrictions. The population greatly benefiting from this bill are the families and children needing affordable and local child care.

The CCLP requests funding for the equivalent of two Centralized Applications Bureau (CAB) Licensing Program Analysts (LPAs) for two years to process the anticipated rise in applications for the child care centers co-located in multifamily residential sites to provide outreach and technical assistance to the co-located child care centers, conducting site visits, consulting and providing feedback in determining if these child care facilities meet licensing standards, and interfacing with multifamily housing unit developers in their design and build processes. Additionally, the CCLP requests funding for the equivalent of one Licensing Program Manager (LPM) for two years to oversee the CAB LPAs, to help ensure effective application processing and finalizing approvals for these collocated facilities.

The Centralized Complaint and Information Bureau (CCIB) will likely see an increase in complaints associated with an increase in facilities once they are licensed and established in co-located multifamily housing zones in residential areas. The increase in workload is not absorbable and the CCIB requests funding for the equivalent of one Analyst II for two years to handle the expected influx of complaints and inquiries associated with these facilities.

C. Departmentwide and Statewide Considerations

The mission of the California Department of Social Services (CDSS) is to serve, protect, and support the people of California experiencing need in ways that empower well-being. Similarly, the mission of CCLD compliments CDSS's mission by promoting the health, safety, and quality of life of each person in community care through the administration of an effective collaborative regulatory enforcement system. AB 752 aligns with the mission and vision of the Department by increasing opportunities for additional child care centers to expand into multifamily housing and promoting the establishment of child care centers by developers while meeting licensing and local requirements and thereby creating equitable, safe, and increased access to child care.

D. Outcomes and Accountability

With the implementation of AB 752, the CCLP will need to fulfill the provisions outlined in the bill. The expected outcomes include the ability of the two CAB LPAs to process the incoming applications from co-located child care centers and provide technical assistance in a timely manner to both applicants, developers, and other inquiries. The LPM will be able to ensure the approval of the applications and monitor the work of the CAB LPAs that licensing policy and regulations are being followed in processing the applications. The CCLP will be able to track metrics for the number and time required to complete applications processed for co-located child care centers, the number of complaints and inquiries reported associated to co-located child care centers, the number of inquiries received and processed by staff for technical assistance from the field , and the change in the capacity of children served over time for accountability purposes and determine the improvements in the system. Once approved, CCLP will begin hiring for all four positions as quickly as possible once funding is allocated in July 2026.

While CDSS ramps up hiring to support the anticipated increase of applications the Department is preparing for early implementation activities, including issuing a Provider Information Notice (PIN) to inform applicants and licensees of the new requirements under AB 752, the timing of funding approvals will affect our operational readiness.

Projected Outcomes

Workload Measure	CY	BY	BY+1	BY+2	BY+3	BY+4
Partner and Stakeholder Meetings,	N/A	Meet with the Regional Manager on a regular basis. Receive and respond to telephone calls from the public.	Provide technical assistance to staff. Monitor trends, workload fluctuations and backlogs, and propose and implement corrective actions	Provide technical assistance to staff. Monitor trends, workload fluctuations and backlogs, and propose and implement corrective actions	Continued technical assistance and data monitoring.	Continued technical assistance and data monitoring.
Procedures and Guidelines	NA	Research trends in application processing for child care licensees and work to address any areas of concerns.	Ensures procedures and guidelines for application processing and field visits are being met, related to co-located facilities. Monitor influx related to co-located legislation.	Continued guidance and technical assistance.	Continued guidance and technical assistance.	Continued guidance and technical assistance
New Center Applications to process, conduct site visits, and provide technical assistance	NA	Based on similar expansions under SB 234, it is anticipated that there will be a 10% increase in child care center applications, around 990 new center applications statewide.	Based on similar expansions under SB 234, it is anticipated that there will be a 10% increase in child care center applications, around 1100 new center applications statewide.	Continued application processing and site visits, processing increased number of applications	Continued application processing and site visits, processing increased number of applications	Continued application processing and site visits, processing increased number of applications

E. Implementation Plan

Per AB 752, beginning January 1, 2026, child care centers that are co-located within multifamily housing will be considered a residential use of property for local jurisdictions and ordinances, which will require prompt recruitment for the requested positions for the Department to have the ability to meet their responsibilities by the bill's effective date. The CAB LPAs will need to be recruited quickly to process incoming applications for co-located sites, conduct site visits for evaluating the facilities to ensure they meet licensing standards, and to provide technical assistance to applicants, developers, and other stakeholders.

The Analyst II position in the CCIB Division will also need prompt recruitment and training to handle the expected increase in concerns, inquiries, and complaints arising from the establishment and development of the co-located child care centers.

F. Supplemental Information (If Applicable) None

DEPARTMENT OF SOCIAL SERVICES
COMMUNITY CARE LICENSING DIVISION
CENTRALIZED APPLICATIONS BUREAU
September 2025

APPROVED:

Shanice Orum, Acting Program Administrator

FY 2025-2026
AB 752 Child Care Centers Co-Located Zoning
CURRENT

CHILD CARE
CENTRALIZED APPLICATIONS BUREAU

Licensing Program Manager II

Office Technician (Typing)

CENTRALIZED APPLICATIONS BUREAU

Licensing Program Manager I

Licensing Program Analyst
Licensing Program Analyst
Licensing Program Analyst
Licensing Program Analyst
Licensing Program Analyst
Licensing Program Analyst
Licensing Program Analyst
Licensing Program Analyst

CENTRALIZED APPLICATIONS BUREAU

Licensing Program Manager I

Licensing Program Analyst
Licensing Program Analyst
Licensing Program Analyst
Licensing Program Analyst
Licensing Program Analyst
Licensing Program Analyst
Licensing Program Analyst
Licensing Program Analyst

CENTRALIZED APPLICATIONS BUREAU

Licensing Program Manager I

Licensing Program Analyst
Licensing Program Analyst
Licensing Program Analyst
Licensing Program Analyst
Licensing Program Analyst
Licensing Program Analyst
Licensing Program Analyst
Licensing Program Analyst

CDSS
CALIFORNIA DEPARTMENT OF SOCIAL SERVICES

DEPARTMENT OF SOCIAL SERVICES
COMMUNITY CARE LICENSING DIVISION
CENTRALIZED APPLICATIONS BUREAU
September 2025

APPROVED:

Lya Johnson, Program Administrator

FY 2025-2026
AB 752 Child Care Centers Co-Located Zoning
PROPOSED

CHILD CARE
CENTRALIZED APPLICATIONS BUREAU

Licensing Program Manager II

Office Technician (Typing)

CENTRALIZED APPLICATIONS BUREAU

Licensing Program Manager I

Licensing Program Analyst
Licensing Program Analyst
Licensing Program Analyst
Licensing Program Analyst
Licensing Program Analyst
Licensing Program Analyst
Licensing Program Analyst

CENTRALIZED APPLICATIONS BUREAU

Licensing Program Manager I

Licensing Program Analyst
Licensing Program Analyst
Licensing Program Analyst
Licensing Program Analyst
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Licensing Program Analyst

CENTRALIZED APPLICATIONS BUREAU

Licensing Program Manager I

Licensing Program Analyst
Licensing Program Analyst
Licensing Program Analyst
Licensing Program Analyst
Licensing Program Analyst
Licensing Program Analyst

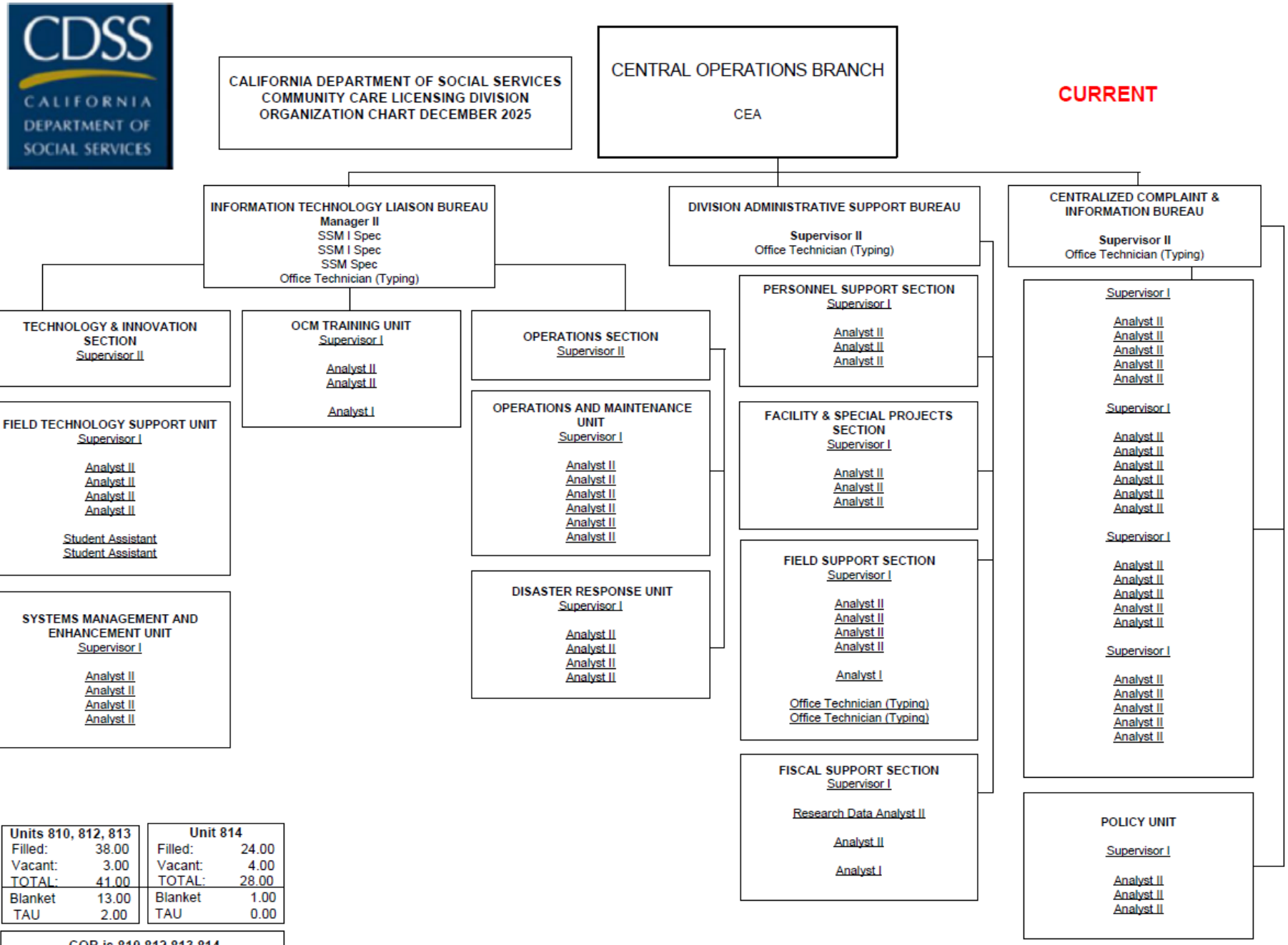
CENTRALIZED APPLICATIONS BUREAU

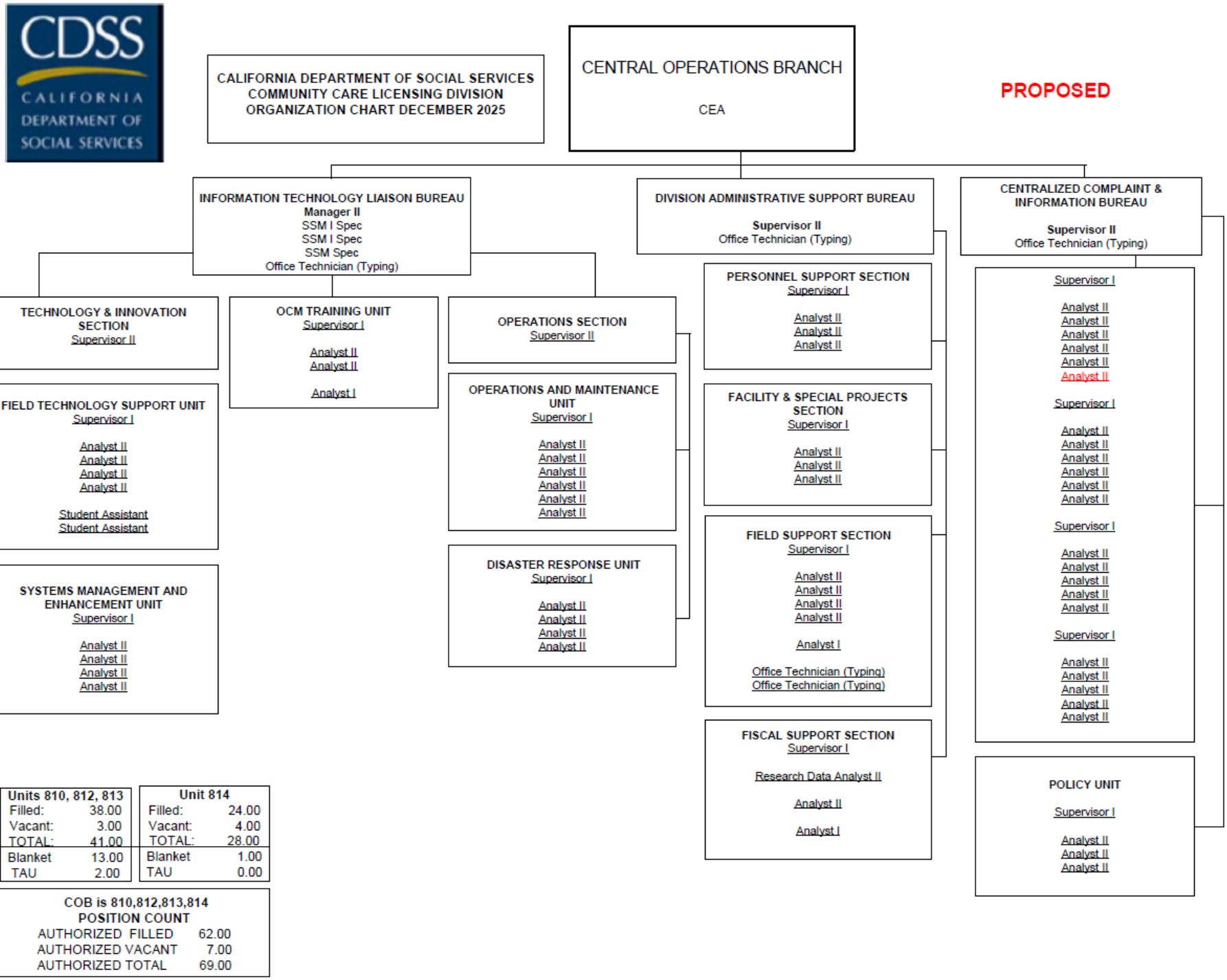
Licensing Program Manager I (1)

Licensing Program Analyst
Licensing Program Analyst
Licensing Program Analyst
Licensing Program Analyst
Licensing Program Analyst (1)
Licensing Program Analyst (1)

Footnotes

1. AB 752


CDSS
CALIFORNIA DEPARTMENT OF SOCIAL SERVICES
CALIFORNIA DEPARTMENT OF SOCIAL SERVICES
COMMUNITY CARE LICENSING DIVISION
ORGANIZATION CHART DECEMBER 2025
CENTRAL OPERATIONS BRANCH
CEA
CURRENT
INFORMATION TECHNOLOGY LIAISON BUREAU
Manager II
SSM I Spec
SSM I Spec
SSM Spec
Office Technician (Typing)
DIVISION ADMINISTRATIVE SUPPORT BUREAU
Supervisor II
Office Technician (Typing)
CENTRALIZED COMPLAINT & INFORMATION BUREAU
Supervisor II
Office Technician (Typing)
TECHNOLOGY & INNOVATION SECTION
Supervisor II
OCM TRAINING UNIT
Supervisor I
Analyst II
Analyst II
Analyst I
OPERATIONS SECTION
Supervisor II
PERSONNEL SUPPORT SECTION
Supervisor I
Analyst II
Analyst II
Analyst II
FIELD TECHNOLOGY SUPPORT UNIT
Supervisor I
Analyst II
Analyst II
Analyst II
Analyst II
Student Assistant
Student Assistant
OPERATIONS AND MAINTENANCE UNIT
Supervisor I
Analyst II
Analyst II
Analyst II
Analyst II
Analyst II
Analyst II
FACILITY & SPECIAL PROJECTS SECTION
Supervisor I
Analyst II
Analyst II
Analyst II
SYSTEMS MANAGEMENT AND ENHANCEMENT UNIT
Supervisor I
Analyst II
Analyst II
Analyst II
Analyst II
DISASTER RESPONSE UNIT
Supervisor I
Analyst II
Analyst II
Analyst II
Analyst II
FIELD SUPPORT SECTION
Supervisor I
Analyst II
Analyst II
Analyst II
Analyst II
Analyst I
Office Technician (Typing)
Office Technician (Typing)
FISCAL SUPPORT SECTION
Supervisor I
Research Data Analyst II
Analyst II
Analyst I
Supervisor I
Analyst II
Analyst II
Analyst II
Analyst II
Analyst II
Supervisor I
Analyst II
Analyst II
Analyst II
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Supervisor I
Analyst II
Analyst II
Analyst II
Analyst II
Analyst II
Supervisor I
Analyst II
Analyst II
Analyst II
Analyst II
Analyst II
POLICY UNIT
Supervisor I
Analyst II
Analyst II
Analyst II
Units 810, 812, 813
Filled: 38.00
Vacant: 3.00
TOTAL: 41.00
Blanket 13.00
TAU 2.00
Unit 814
Filled: 24.00
Vacant: 4.00
TOTAL: 28.00
Blanket 1.00
TAU 0.00
COB is 810,812,813,814
POSITION COUNT
AUTHORIZED FILLED 62.00
AUTHORIZED VACANT 7.00
AUTHORIZED TOTAL 69.00


CDSS
CALIFORNIA DEPARTMENT OF SOCIAL SERVICES
CALIFORNIA DEPARTMENT OF SOCIAL SERVICES
COMMUNITY CARE LICENSING DIVISION
ORGANIZATION CHART DECEMBER 2025
CENTRAL OPERATIONS BRANCH
CEA
PROPOSED
INFORMATION TECHNOLOGY LIAISON BUREAU
Manager II
SSM I Spec
SSM I Spec
SSM Spec
Office Technician (Typing)
DIVISION ADMINISTRATIVE SUPPORT BUREAU
Supervisor II
Office Technician (Typing)
CENTRALIZED COMPLAINT & INFORMATION BUREAU
Supervisor II
Office Technician (Typing)
TECHNOLOGY & INNOVATION SECTION
Supervisor II
OCM TRAINING UNIT
Supervisor I
Analyst II
Analyst II
Analyst I
OPERATIONS SECTION
Supervisor II
PERSONNEL SUPPORT SECTION
Supervisor I
Analyst II
Analyst II
Analyst II
FIELD TECHNOLOGY SUPPORT UNIT
Supervisor I
Analyst II
Analyst II
Analyst II
Analyst II
Student Assistant
Student Assistant
OPERATIONS AND MAINTENANCE UNIT
Supervisor I
Analyst II
Analyst II
Analyst II
Analyst II
Analyst II
Analyst II
FACILITY & SPECIAL PROJECTS SECTION
Supervisor I
Analyst II
Analyst II
Analyst II
Supervisor I
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Analyst II
Analyst II
Supervisor I
Analyst II
Analyst II
Analyst II
Analyst II
Analyst II
SYSTEMS MANAGEMENT AND ENHANCEMENT UNIT
Supervisor I
Analyst II
Analyst II
Analyst II
Analyst II
DISASTER RESPONSE UNIT
Supervisor I
Analyst II
Analyst II
Analyst II
Analyst II
FIELD SUPPORT SECTION
Supervisor I
Analyst II
Analyst II
Analyst II
Analyst II
Analyst I
Office Technician (Typing)
Office Technician (Typing)
FISCAL SUPPORT SECTION
Supervisor I
Research Data Analyst II
Analyst II
Analyst I
POLICY UNIT
Supervisor I
Analyst II
Analyst II
Analyst II
Units 810, 812, 813
Filled: 38.00
Vacant: 3.00
TOTAL: 41.00
Blanket 13.00
TAU 2.00
Unit 814
Filled: 24.00
Vacant: 4.00
TOTAL: 28.00
Blanket 1.00
TAU 0.00
COB is 810,812,813,814
POSITION COUNT
AUTHORIZED FILLED 62.00
AUTHORIZED VACANT 7.00
AUTHORIZED TOTAL 69.00

WORKLOAD ANALYSIS
FISCAL YEAR 2026-2027
COMMUNITY CARE LICENSING DIVISION
CHILD CARE PROGRAM OFFICE
1.0 LICENSING PROGRAM MANAGER I

TASK I.D. #	ACTIVITY / TASK NAME DESCRIPTION	UNITS	HOURS/ UNITS	BASIS FOR WORK-LOAD	TOTAL HOURS	STAFF BEING REQUESTED
100	Directly supervises one to five Licensing Program Analysts in CAB unit. Supervises the workload assignments and staff assigned to a geographical area or program and ensures staff meets quality and quantity standards. Performs Quality Assurance reviews by analyzing and monitoring actions of assigned staff, makes site visits in response to complaints, disagreements or appeals, and plans and conducts individual and group in-service trainings to explain new procedures, regulations, and policies. Conducts regular staff meetings.	12	52	Based on current workload experience	**624**	LPM I
101	Provides technical assistance and managerial direction to staff. Reviews monthly reports from staff and analyzes reports. Monitors trends, workload fluctuations and backlogs, and proposes and implements corrective actions. The CAB LPMs will need to work with LPAs to be able to process applications for collocated sites, conduct site visits for evaluating the facilities against licensing standards, and provide technical assistance to applicants, developers, and other stakeholders.	12	50	Based on current workload experience	**600**	LPM I
102	Ensures the delivery of licensing services to licensees, applicants, and the general public which includes evaluating, licensing, and drives operational functions to ensure conformity with policies and procedures related to unmet CCDF requirements.	12	15	Based on current workload experience	**180**	LPM I

103	Meets with the Regional Manager on a regular basis. Receives and responds to telephone calls from the public.	12	15	Based on current workload experience	**180**	LPM I
104	Interviews new LPAs, handles issues dealing with staff relations, evaluates LPA performance and prepares Merit Salary Adjustments and other related personnel matters. Prepares Employee Development Appraisals and performance reports.	12	12	Based on current workload experience	**144**	LPM I
105	Meets with Division investigators, auditors, and attorneys. Provides technical guidance to LPAs in developing referrals to the Legal Division. Meets with facility operators , reviews civil penalty citations and recommends modification or enforcement action to the Regional Manager.	12	2	Based on current workload experience	**24**	LPM I
106	Attends staff meetings, makes presentations, prepares special reports, completes special assignments, travels to other offices, and Youth Camps and develops office procedures.	12	2	Based on current workload experience	**24**	LPM I
				TOTAL	**1776**	**1.0 LPM I** Position Equivalent

WORKLOAD ANALYSIS
FISCAL YEAR 2026-2027
COMMUNITY CARE LICENSING DIVISION
CHILD CARE PROGRAM OFFICE
2.0 LICENSING PROGRAM ANALYST

TASK I.D. #	ACTIVITY / TASK NAME DESCRIPTION	UNITS	HOURS/ UNITS	BASIS FOR WORK-LOAD	TOTAL HOURS	STAFF BEING REQUESTED
100	Field work, on-site inspections and collateral visits to community care facilities, including those located on collocated sites. This LPA will conduct site visits in assigned jurisdiction. Collateral visits to other agencies, police departments, etc.	12	104	Based on current workload experience	1248	LPA
101	Conducts or assists with orientations and provides licensing information to applicants. Reviews, evaluates and verifies licensing applications and supplemental information; prepares documented recommendation for approval or denial of each application. The CAB LPAs will need to be able to process applications for collocated sites, conduct site visits for evaluating the facilities against licensing standards, and provide technical assistance to applicants, developers, and other stakeholders.	12	70	Based on current workload experience	840	LPA
102	Analyzes policies and regulations; provides licensing information to public; enters field reports and updates information in licensing systems; analyzes exception and waiver requests and prepares documented recommendations for response; prepares correspondence. Participates in work groups; represents the regional office in outreach programs.	12	70	Based on current workload experience	840	LPA
103	Makes recommendations on appropriate administrative actions; prepares Statements of Facts; works with legal staff	12	30	Based on current workload experience	360	LPA

	of the Department, local district attorneys, and the Attorney General's Office; serves subpoenas, Temporary Restraining Orders, Temporary Suspension Orders; testifies at hearings and in court; and recommends terms of settlement agreements to management.					
104	Meets with the Licensing Program Manager on a regular basis. Receives and responds to calls from the public. Attends training sessions and/or one-on-one training. Assists in training other staff and providing consultation to other staff	12	15	Based on current workload experience	180	LPA
105	Attends staff meetings, makes presentations, prepares special reports, completes special assignments, travels to other offices.	12	10	Based on current workload experience	120	LPA
				TOTAL	**3588**	**2.0 LPA** Position Equivalents

WORKLOAD ANALYSIS
FISCAL YEAR 2026 - 2027
COMMUNITY CARE LICENSING DIVISION
CENTRALIZED COMPLAINT AND INFORMATION BUREAU
1.0 ANALYST II

TASK I.D. #	ACTIVITY / TASK NAME DESCRIPTION	UNITS	HOURS/ UNITS	BASIS FOR WORK-LOAD	TOTAL HOURS	STAFF BEING REQUESTED
100	Review allegations from fax, email or USPS mail to verify that they are violations under the H & S Code and/or California Code of Regulations.	**350**	**0.5**	Based on past experience	**175**	**1.0 Analyst II**
101	Reply to emails requesting general information relating to laws, regulations, or chaptered legislation. Provide resources and information to requestor.	**275**	**0.5**	Based on past experience	**137.5**	**1.0 Analyst II**
102	Document the complaint. Locate correct Child Care database in FAS. Open an LIC 802 (Complaint Report) via FAS. Complete the front of the LIC 802 with all the identifying information regarding the complainant and enter the allegations with the most serious allegations first. Select the priority of the complaint and verify that the 10 day visit date is accurate. Enter all the detailed information regarding the allegations on the reverse side of the LIC 802. If additional space is needed open an LIC 812 to enter the additional complaint information. Verify that all of the information is included and that the document is complete and without errors.	**350**	**1.0**	Based on past experience	**350**	**1.0 Analyst II**
103	Check FAS to review history of facility. If identical complaint exists, open an LIC 812 to enter the additional complaint information. Document complainant information and supporting details. Verify that all of the information is included and that the document is complete and without errors.	**350**	**.75**	Based on past experience	**262.5**	**1.0 Analyst II**

104	Check to see if mandated cross reporting is required. If it is, complete the required SCAR. Review resources to determine which entity needs to be contacted via telephone to make the cross report. Call law enforcement or other required entity and report issue. Then, fax or email the report to the cross reporting contact. Obtain fax submission verification, if applicable.	**350**	**0.75**	Based on past experience	**262.5**	**1.0 Analyst II**
105	Prepare the complaint packet or LIC 812 for submission to the local Regional Office by printing LIC802/812 documents and attaching supplemental evidence (photos, emails, etc.). Identify the correct RO to receive the complaint packet and email to their CCIB complaint mailbox.	**400**	**0.5**	Based on past experience	**200**	**1.0 Analyst II**
106	Complaints regarding violations that are received via CCIB's Interactive Voice Response System (call center phone) are responded to by an SSA/AGPA who will obtain all the necessary identifying information from the caller. The SSA/AGPA will capture the intake information by note taking (either writing the information by hand, creating a word document or directly onto an LIC 802, depending on complexity of information provided by the caller).	**250**	**1.0**	Based on past experience	**250**	**1.0 Analyst II**
107	Participate in training on implementation of new laws/policies/regulations. This includes attending meetings, watching webinars, reviewing PINs/ROMs, and periodic reviews of the CCIB OneNote Notebook.	**37**	**1.0**	Based on past experience	**37**	**1.0 Analyst II**
108	Respond to general questions from callers regarding laws/regulations/facility status	**251**	**.5**	Based on past experience	**125.5**	**1.0 Analyst II**
				TOTAL	**1800**	**1.0 Analyst II** Position Equivalent

BCP Fiscal Detail Sheet

(Dollars in Thousands)

BCP Title: Child Care Centers in Multifamily Housing (AB 752)

BR Name: 5180-086-BCP-2026-GB

Budget Request Summary

Personal Services

Personal Services	FY26 Current Year	FY26 Budget Year	FY26 BY+1	FY26 BY+2	FY26 BY+3	FY26 BY+4
Salaries and Wages Earnings - Permanent	0	328	328	0	0	0
Total Salaries and Wages	**$0**	**$328**	**$328**	**$0**	**$0**	**$0**
Total Staff Benefits	0	228	228	0	0	0
Total Personal Services	**$0**	**$556**	**$556**	**$0**	**$0**	**$0**

Operating Expenses and Equipment

Operating Expenses and Equipment	FY26 Current Year	FY26 Budget Year	FY26 BY+1	FY26 BY+2	FY26 BY+3	FY26 BY+4
5301 - General Expense	0	30	13	0	0	0
5302 - Printing	0	4	4	0	0	0
5304 - Communications	0	8	8	0	0	0
5306 - Postage	0	4	4	0	0	0
5320 - Travel: In-State	0	12	12	0	0	0
5322 - Training	0	8	8	0	0	0
5324 - Facilities Operation	0	36	36	0	0	0
5326 - Utilities	0	4	4	0	0	0
5344 - Consolidated Data Centers	0	48	48	0	0	0
5346 - Information Technology	0	36	36	0	0	0
539X - Other	0	4	4	0	0	0
Total Operating Expenses and Equipment	**$0**	**$194**	**$177**	**$0**	**$0**	**$0**

Total Budget Request

Total Budget Request	FY26 Current Year	FY26 Budget Year	FY26 BY+1	FY26 BY+2	FY26 BY+3	FY26 BY+4
Total Budget Request	**$0**	**$750**	**$733**	**$0**	**$0**	**$0**

Fund Summary

Fund Source

Fund Source	FY26 Current Year	FY26 Budget Year	FY26 BY+1	FY26 BY+2	FY26 BY+3	FY26 BY+4
State Operations - 0001 - General Fund	0	750	733	0	0	0
Total State Operations Expenditures	**$0**	**$750**	**$733**	**$0**	**$0**	**$0**
Total All Funds	**$0**	**$750**	**$733**	**$0**	**$0**	**$0**

Program Summary

Program Funding

Program Funding	FY26 Current Year	FY26 Budget Year	FY26 BY+1	FY26 BY+2	FY26 BY+3	FY26 BY+4
4275019 - Children and Adult Services and Licensing	0	750	733	0	0	0
Total All Programs	**$0**	**$750**	**$733**	**$0**	**$0**	**$0**

Personal Services Details

Salaries and Wages

Salaries and Wages	FY26 Current Year	FY26 Budget Year	FY26 BY+1	FY26 BY+2	FY26 BY+3	FY26 BY+4
5393 - Assoc Govtl Program Analyst (Eff. 07-01-2026)(LT 07-01-2028)	0	81	81	0	0	0
8222 - Lic Program Mgr I (Eff. 07-01-2026)(LT 07-01-2028)	0	97	97	0	0	0
8223 - Lic Program Analyst (Eff. 07-01-2026)(LT 07-01-2028)	0	150	151	0	0	0
Total Salaries and Wages	**$0**	**$328**	**$329**	**$0**	**$0**	**$0**

Staff Benefits

Staff Benefits	FY26 Current Year	FY26 Budget Year	FY26 BY+1	FY26 BY+2	FY26 BY+3	FY26 BY+4
5150150 - Dental Insurance	0	4	4	0	0	0
5150200 - Disability Leave - Industrial	0	4	4	0	0	0
5150350 - Health Insurance	0	34	34	0	0	0
5150400 - Life Insurance	0	4	4	0	0	0
5150450 - Medicare Taxation	0	8	8	0	0	0
5150500 - OASDI	0	23	23	0	0	0
5150630 - Retirement - Public Employees - Miscellaneous	0	105	105	0	0	0
5150750 - Vision Care	0	4	4	0	0	0
5150800 - Workers' Compensation	0	4	4	0	0	0
5150900 - Staff Benefits - Other	0	38	38	0	0	0
Total Staff Benefits	**$0**	**$228**	**$228**	**$0**	**$0**	**$0**

Total Personal Services

Total Personal Services	FY26 Current Year	FY26 Budget Year	FY26 BY+1	FY26 BY+2	FY26 BY+3	FY26 BY+4
Total Personal Services	**$0**	**$556**	**$557**	**$0**	**$0**	**$0**