STATE OF CALIFORNIA
Capital Outlay Budget Change Proposal (COBCP) - Cover Sheet
DF-151 (REV 07/21)

Fiscal Year	Business Unit	Department	Priority No.
2026-27	3790	Parks and Recreation	

Budget Request Name	Capital Outlay Program ID	Capital Outlay Project ID
3790-034-COBCP-2026-GB	2860	0014631

Project Title
Hollister Hills SVRA: Entrance Kiosk

Project Status and Type
Status: ☐ New ☒ Continuing Type: ☒Major ☐ Minor

Project Category *(Select one)*

☐CRI *(Critical Infrastructure)*	☐WSD *(Workload Space Deficiencies)*	☐ECP *(Enrollment Caseload Population)*	☐SM *(Seismic)*
☐FLS *(Fire Life Safety)*	☐FM *(Facility Modernization)*	☒PAR *(Public Access Recreation)*	☐RC *(Resource Conservation)*

Total Request (in thousands)	Phase(s) to be Funded	Total Project Cost (in thousands)
$ 133	Working Drawings	$ 1,663

Budget Request Summary

The California Department of Parks and Recreation (Department) requests $133,000 in fiscal year (FY) 2026-27 from the Off-Highway Vehicle Trust Fund (OHVTF) for the working drawings phase of the Hollister Hills State Vehicular Recreation Area (SVRA) Entrance Kiosk project in San Benito County.

This project includes an entrance kiosk, site work, utilities, and accessible parking.

Requires Legislation	Code Section(s) to be Added/Amended/Repealed	CCCI
☐ Yes ☒ No		10192

Requires Provisional Language	Budget Package Status
☒ Yes ☐ No	☐ Needed ☒ Not Needed ☐ Existing

Impact on Support Budget

One-Time Costs	☒ Yes	☐ No	Swing Space Needed	☐ Yes	☒ No
Future Savings	☐ Yes	☒ No	Generate Surplus Property	☐ Yes	☒ No
Future Costs	☐ Yes	☒ No			

If proposal affects another department, does other department concur with proposal? ☐ Yes ☒ No
Attach comments of affected department, signed and dated by the department director or designee.

Prepared By	Date	Reviewed By	Date
Sherri Stock	7/24/2025	Matthew Livera	8/7/2025
Department Director	**Date**	**Agency Secretary**	**Date**

Department of Finance Use Only

Principal Program Budget Analyst	Date submitted to the Legislature
Michael McGinness	**1/9/2026**

A. COBCP Abstract:

Hollister Hills SVRA: Entrance Kiosk –$133,000 for Working Drawings. The project includes a new entrance kiosk, site work, utilities, and accessible parking. Total project costs are estimated at $1,663,000, including Preliminary Plans ($182,000), Working Drawings ($133,000), and Construction ($1,348,000). The construction amount includes $1,056,000 for the construction contract, $53,000 for contingency, $145,000 for architectural and engineering services, $16,000 for agency retained items, and $78,000 for other project costs. Preliminary Plans began in July 2025 and will be completed in July 2026. The Working Drawings are estimated to begin in August 2026 and will be approved in December 2027. Construction is scheduled to begin in January 2028 and will be completed in October 2028.

B. Purpose of the Project:

Hollister Hills SVRA is located six miles south of Hollister. The Gabilan Mountains are just an hour drive from San Jose. Park elevations range from 660 feet to 2,425 feet. This area is a motorcycle, four-wheel drive, all-terrain vehicle, and dune buggy use area. For motorcyclists and ATV riders, the park offers 64 miles of trails in addition to motocross, vintage training track, and mini-bike tracks. Four-wheel drive enthusiasts will find over 24 miles of trails and a custom designed obstacle course.

The existing entrance kiosk is located too close to the main road and does not allow adequate space for vehicles to line up to pay the entrance fee. In peak season, vehicle lines extend into the main road, causing unsafe conditions for themselves and other motorists. The existing kiosk is not accessible and does not provide adequate space for operations.

The new entrance kiosk would be relocated in the park to provide adequate space for vehicles to line up to pay without causing vehicles to back up onto the main road. The entrance kiosk would be accessible to the public and designed to accommodate operational needs.

Provisional Language:

The Department requests provisions for encumbrance availability for two years, rather than one year, due to the following factors:

- This project is in a park with culturally and naturally sensitive areas. This results in longer than average time requirements for design, permitting, environmental compliance and construction.

C. Relationship to the Strategic Plan:

The mission of the Department is to provide for the health, inspiration, and education of the people of California by helping to preserve the state's extraordinary biological diversity, protecting its most valued natural and cultural resources, and creating opportunities for high-quality outdoor recreation.

This project furthers the California State Parks Strategic Action Plan 2013-14 of the Department's mission by contributing to the following goals:

- *Protect and preserve resources and facilities in the existing State Park System*
  The new entrance kiosk is in an area of least disturbance to protect the resources of this park.
- *Connect people to California's State Park System*
  The new entrance kiosk will be accessible, allowing all people of California to access this park.

D. Alternatives:

- Alternative 1: Entrance Kiosk (this project). This project provides an entrance kiosk, site work, utilities, and accessible parking.

- Alternative 2: Remodel Existing Entrance Kiosk. This project would remodel the existing entrance kiosk to provide accessibility for visitors. Although this alternative would be less expensive and provide an accessible kiosk, it would not solve the issue of unsafe conditions

when visitors arrive at the park. The park would continue to manage vehicles backed up on the main road causing unsafe conditions.

- Alternative 3: No Project. This is the least expensive option. By not providing an entrance kiosk in a new location, the park will continue to manage unsafe conditions with vehicles backed up on the main road. The park will not provide accessible accommodation for visitors.

E. Recommended Solution:

1. Which alternative and why?

   The recommended solution is Alternative 1: Entrance Kiosk. This solution will provide an entrance kiosk in a new location.

2. Detailed scope description.

   This project will provide an entrance kiosk, site work, utilities, and accessible parking.

3. Basis for cost information.

   The Department estimates public works contract costs based on the detailed project scope description, schematics and outline specifications. The estimate is based on RSMeans cost data. Costs are then adjusted for the general conditions of the contract, the contractor's overhead, profit and bonds/insurance. The Department then adjusts to the midpoint of the anticipated construction period at a rate of 0.42 percent per month to account for the effects of inflation.

   Agency retained costs are based on the staff effort and associated operating expense required to accomplish the identified tasks. Agency retained costs are calculated based on approved salary rates as of January 2025.

4. Factors/benefits for recommended solution other than the least expensive alternative.

   The least expensive alternative would be to do no project. However, under this scenario, the park would continue to have unsafe conditions during peak season with vehicles lined up in the main road to access the park. The park would also fail to provide accessible accommodation for visitors. Further, the "do nothing" alternative does not allow the department to meet its mission to provide for the health, inspiration, and education of the people of California by providing visitors with adequate facilities essential to high-quality outdoor recreation and by protecting its most valued natural resources.

5. Complete description of impact on support budget.

   There is no anticipated increase in the operating costs or revenue as this project will replace and enhance existing structures and roads. Staffing levels will remain consistent with current operation and visitation will remain the same as well.

6. Identify and explain any project risks.

   The Department expects no secondary effects with this project.

7. List requested interdepartmental coordination and/or special project approval (including mandatory reviews and approvals, e.g., technology proposals).

   The Department will coordinate with state agencies such as CEQA and the State Fire Marshall.

F. Consistency with Government Code Section 65041.1:

Does the recommended solution (project) promote infill development by rehabilitating existing infrastructure and how? Explain.

Yes. This project will rehabilitate existing utilities and roads for the new kiosk location.

Does the project improve the protection of environmental and agricultural resources by protecting and preserving the state's most valuable natural resources? Explain.

Yes. The new entrance kiosk has been placed to protect the natural and cultural resources in this park.

Does the project encourage efficient development patterns by ensuring that infrastructure associated with development, other than infill, supports efficient use of land and is appropriately planned for growth? Explain.

Yes. The Department selected the new entrance kiosk location based on the current and projected visitor use patterns to efficiently plan for growth.