

STATE OF CALIFORNIA
Budget Change Proposal - Cover Sheet
DF-46 (REV 07/23)

Fiscal Year 2025-26	Business Unit Number 0820	Department Department of Justice
Hyperion Budget Request Name 0820-086-BCP-2025-GB		Relevant Program or Subprogram California Justice Information Services Division/Bureau of Criminal Information and Analysis and Hawkins Data Center.

Budget Request Title
Juvenile Record Sealing (SB 1161)

Budget Request Summary

The Department of Justice (DOJ) requests 1.0 permanent position \$340,000 General Fund in 2025-26, and \$217,000 and 1.0 position in 2026-27 and ongoing to implement the provisions of Chapter 782, Statutes of 2024 (SB 1161).

Requires Legislation (submit required legislation with the BCP) <input type="checkbox"/> Trailer Bill Language <input type="checkbox"/> Budget Bill Language <input checked="" type="checkbox"/> N/A	Code Section(s) to be Added/Amended/Repealed Click or tap here to enter text.	
Does this BCP contain information technology (IT) components? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>If yes, departmental Chief Information Officer must sign.</i>	Department CIO Veronica Gilliard, Chief/CIO	Date 10/7/2024

For IT requests, specify the project number, the most recent project approval document (FSR, SPR, S1BA, S2AA, S3SD, S4PRA), the approval date, and the total project cost.

Project No. Click or tap here to enter text. **Project Approval Document:** Click or tap here to enter text.

Approval Date: Click or tap to enter a date. **Total Project Cost:** Click or tap here to enter text.

If proposal affects another department, does other department concur with proposal? ☐ Yes ☐ No

Attach comments of affected department, signed and dated by the department director or designee.

Prepared By Tiffani Winter	Date 1/10/2025	Reviewed By Veronica Gilliard, Chief/CIO	Date 1/10/2025
Department Director Chris Ryan	Date 1/10/2025	Agency Secretary Click or tap here to enter text.	Date Click or tap to enter a date.

Department of Finance Use Only

Additional Review: ☐ Capital Outlay ☐ ITCU ☐ FSCU ☐ OSAE ☐ Dept. of Technology

Principal Program Budget Analyst Mark Jimenez	Date submitted to the Legislature 1/10/2025
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A. Problem Statement

Beginning January 1, 2025, Senate Bill (SB) 1161 will make changes to statutes that govern sealing of juvenile records to make more juvenile records eligible for sealing. Specifically, the bill will:

- Require the juvenile court, if the person whose case has been certified to a juvenile court has their records sealed in juvenile court, to order all criminal court records associated with that juvenile record sealed.
- Authorize a person to petition for record sealing if their felony or misdemeanor involving moral turpitude has been dismissed, vacated, pardoned, or reduced to misdemeanors that do not involve moral turpitude.
- Authorize a person who has been cited or arrested for a felony while a minor to petition the court for an order sealing record in the case if the person was released from custody because there are insufficient grounds for making a criminal complaint against the person, proceedings against the person were dismissed, or the person was discharged, without a conviction, or the person was acquitted.
- Require a probation department, the DOJ, and the law enforcement agencies to seal the citation, arrest, and other records in their custody relating to a juvenile's arrest and detention if the prosecutor has declined to initiate proceedings within the applicable statute of limitations.
- Modify the definition of juvenile case files to include any writing as defined in Section 250 of the Evidence Code or electronically stored information relating to the minor that is filed in that case or made available to the probation officer.

Existing law subjects a minor between 12 and 17 years of age, inclusive, who violates any federal, state, or local law or ordinance, and a minor under 12 years of age who is alleged to have committed specified serious offenses, to the jurisdiction of the juvenile court.

Resource History

California Justice Information Services Division – Hawkins Data Center

(Dollars in thousands)

Program Budget	2019-20	2020-21	2021-22	2022-23	2023-24
Authorized Expenditures	69,746	81,979	83,564	86,640	91,444
Actual Expenditures	71,178	85,400	87,197	84,458	93,883
Authorized Positions	331	347	347	348	342
Filled Positions	298	312	317	310	311
Vacancies	33	35	30	38	31

Resource History

California Justice Information Services Division – Bureau of Criminal Information and Analysis
(Dollars in thousands)

Program Budget	2019-20	2020-21	2021-22	2022-23	2023-24
Authorized Expenditures	52,538	50,548	55,317	57,265	59,357
Actual Expenditures	51,877	49,394	56,408	56,379	57,699
Authorized Positions	467	473	470	471	469
Filled Positions	397	397	401	398	404
Vacancies	70	76	69	73	69

B. Justification

The California Justice Information Services (CJIS) Division will require a permanent position and temporary help hours in 2025-26 to implement the IT system changes resulting from SB 1161.

Bureau of Criminal Information and Analysis:

Consultant Services:

1.0 Java/SQL Developer – term 7/1/2025 through 12/31/2025

The Java/SQL Developer will conduct development and component modification, quality assurance and project management.

Consultant Rate: \$240/hour

Hours Needed: 64

FY 2025-26: \$15,360 (64 hours)

Hawkins Data Center – Application Development Bureau:

Additional Hours:

Information Technology Specialist (ITS) I – 520 additional hours (260 hours each)

The ITS I System Analysts will review project plan, road map and other relevant project documentation. Collaborate with technical state staff to gather and document technical system rules and provide technical system process subject matter expertise for design sessions. Identify and review technical system processes for impacted systems to satisfy requirements. Review functional/non-functional requirements and assess operational feasibility of new capabilities. Participate in project management meetings and schedule review sessions. Organize, coordinate, and facilitate meetings with state subject matter experts. Create a test plan for all impacted systems. Coordinate and execute test plans with state staff. Coordinate and execute implementation of new functionality.

ITS I – 600 additional hours

The ITS I Developers will develop the Automated Criminal History System (ACHS) sealed information output data for Automated Fingerprint Identification System (AFIS), Integra Archive and Cal-Photo.

Develop the Bureau of Criminal Information and Analysis reports, resolve defects and provide post implementation support.

ITS I – 168 additional hours

The ITS I Technical Analyst will provide writing functional requirements. Update documentation, providing analysis, conduct testing, and post implementation support for the AFIS, Automated Archive System (AAS) and CalPhoto Image Vault (CPIV) applications.

ITS I – 240 additional hours

The ITS I Developers will develop CPIV web reports, resolve defects and provide post implementation support.

Technology Support Bureau:

1.0 ITS I – permanent, beginning 7/1/2025

The ITS I will provide subject matter expertise for Linux operating systems and servers that support affected applications and databases to consultants through research, analysis, and attend meetings. Provide subject matter expertise for Linux operating systems and server configuration during design sessions. Provide subject matter expertise for tuning and troubleshooting Linux operating systems and servers during the development and implementation of applications.

Support and execute package installation of operating system software packages needed by the project. Review and approve technical deliverable documents as they pertain to Linux servers and operating systems. Conduct server patching and configurations that relate to operating system security and bug fixes.

C. Departmentwide and Statewide Considerations

SB 1161 creates changes to statutes that govern sealing of juvenile records that will result in more juvenile records being eligible for sealing by DOJ. DOJ will require permanent staff, consultant and additional hours from existing staff to conduct all the additional work that will be required by this bill.

D. Outcomes and Accountability

DOJ has a manual process to start implementing the sealing requirements mandated to start January 1, 2025. However, if DOJ is required to seal the records within 60-days from the date of notification by the probation department, it could pose a challenge to timely compliance with the bill's mandate. The additional resources requested under this proposal will enable DOJ to automate the manual sealing process and enact the requirements outlined as soon as funding is received. Without this funding, DOJ is unable to timely complete all the activities identified in SB 1161 and the work associated with this bill would be pushed out even further making DOJ out of compliance with the bill's mandates.

The provisions of SB 1161 overlap with part of Chapter 811, Statutes of 2024 (AB 1877). However, AB 1877 has a budget contingency clause, while SB 1161 does not. DOJ will be submitting this proposal to request funding to implement the mandates of SB 1161 in the event DOJ does not receive funding for AB 1877.

E. Implementation Plan

To complete the IT enhancements that will automate the manual processes, DOJ anticipates that the IT effort will consist of two weeks of upfront planning, followed by a six-month development effort. Assuming funding becomes available July 1, 2025, the DOJ would not be able to complete the IT enhancements until January 1, 2026. Upon approval of this request, DOJ will begin the procurement and personnel process to secure the necessary staff to address the mandates identified in SB 1161.

F. Supplemental Information (If Applicable)

Workload Justification Tables available upon request.

BCP Fiscal Detail Sheet

BCP Title: Juvenile Record Sealing (SB 1161)

BR Name: 0820-086-BCP-2025-GB

Budget Request Summary

Personal Services

Personal Services	FY25 Current Year	FY25 Budget Year	FY25 BY+1	FY25 BY+2	FY25 BY+3	FY25 BY+4
Positions - Permanent	0.0	1.0	1.0	1.0	1.0	1.0
Total Positions	0.0	1.0	1.0	1.0	1.0	1.0
Salaries and Wages Earnings - Permanent	0	107	107	107	107	107
Earnings - Temporary Help	0	79	0	0	0	0
Total Salaries and Wages	\$0	\$186	\$107	\$107	\$107	\$107
Total Staff Benefits	0	65	58	58	58	58
Total Personal Services	\$0	\$251	\$165	\$165	\$165	\$165

Operating Expenses and Equipment

Operating Expenses and Equipment	FY25 Current Year	FY25 Budget Year	FY25 BY+1	FY25 BY+2	FY25 BY+3	FY25 BY+4
5301 - General Expense	0	54	32	32	32	32
5304 - Communications	0	2	2	2	2	2
5320 - Travel: In-State	0	3	3	3	3	3
5322 - Training	0	5	5	5	5	5
5324 - Facilities Operation	0	3	3	3	3	3
5340 - Consulting and Professional Services - External	0	15	0	0	0	0
5346 - Information Technology	0	7	7	7	7	7
Total Operating Expenses and Equipment	\$0	\$89	\$52	\$52	\$52	\$52

Total Budget Request

Total Budget Request	FY25 Current Year	FY25 Budget Year	FY25 BY+1	FY25 BY+2	FY25 BY+3	FY25 BY+4
Total Budget Request	\$0	\$340	\$217	\$217	\$217	\$217

Fund Summary

Fund Source

Fund Source	FY25 Current Year	FY25 Budget Year	FY25 BY+1	FY25 BY+2	FY25 BY+3	FY25 BY+4
State Operations - 0001 - General Fund	0	340	217	217	217	217
Total State Operations Expenditures	\$0	\$340	\$217	\$217	\$217	\$217
Total All Funds	\$0	\$340	\$217	\$217	\$217	\$217

Program Summary

Program Funding

Program Funding	FY25 Current Year	FY25 Budget Year	FY25 BY+1	FY25 BY+2	FY25 BY+3	FY25 BY+4
0445010 - O. J. Hawkins Data Center	0	325	217	217	217	217
0445019 - Criminal Information and Analysis	0	15	0	0	0	0
9900100 - Administration	0	44	30	30	30	30
9900200 - Administration - Distributed	0	-44	-30	-30	-30	-30
Total All Programs	\$0	\$340	\$217	\$217	\$217	\$217

Personal Services Details

Positions

Positions	FY25 Current Year	FY25 Budget Year	FY25 BY+1	FY25 BY+2	FY25 BY+3	FY25 BY+4
1402 - Info Tech Spec I (Eff. 07-01-2025)	0.0	1.0	1.0	1.0	1.0	1.0
TH00 - Temporary Help	0.0	0.0	0.0	0.0	0.0	0.0
Total Positions	0.0	1.0	1.0	1.0	1.0	1.0

Salaries and Wages

Salaries and Wages	FY25 Current Year	FY25 Budget Year	FY25 BY+1	FY25 BY+2	FY25 BY+3	FY25 BY+4
1402 - Info Tech Spec I (Eff. 07-01-2025)	0	107	107	107	107	107
TH00 - Temporary Help	0	79	0	0	0	0
Total Salaries and Wages	\$0	\$186	\$107	\$107	\$107	\$107

Staff Benefits

Staff Benefits	FY25 Current Year	FY25 Budget Year	FY25 BY+1	FY25 BY+2	FY25 BY+3	FY25 BY+4
5150900 - Staff Benefits - Other	0	65	58	58	58	58
Total Staff Benefits	\$0	\$65	\$58	\$58	\$58	\$58

Total Personal Services

Total Personal Services	FY25 Current Year	FY25 Budget Year	FY25 BY+1	FY25 BY+2	FY25 BY+3	FY25 BY+4
Total Personal Services	\$0	\$251	\$165	\$165	\$165	\$165